#

# Kentucky Society of CPAs

# STUDENT AMBASSADOR PROGRAM

# STANDARDS AGREEMENT

 **STUDENT AMBASSADOR PROGRAM GOALS:**

* To implement programs and activities that reach out to current accounting students and non-accounting majors with the objective being to make students aware of the benefits and opportunities of being a KyCPA student member, the CPA designation, and the profession.
* To familiarize college students enrolled in introductory accounting and business courses with the opportunities of a future career in accounting and as a CPA
* To break down stereotypes and misconceptions that may inhibit student interest in declaring accounting as a major and pursuing a career as a CPA
* To inform students about the benefits of membership in The Kentucky Society of CPAs and and recruit student members.

**ELIGIBILITY CRITERIA:**

* Student Ambassadors must be accounting majors who have passed at least one intermediate accounting course.
* Student Ambassadors should be self-starters, outgoing, personable and have very strong verbal and interpersonal communication skills.
* Student Ambassadors should be committed to taking the CPA exam and becoming a CPA.
* Student Ambassadors must be student members of The Kentucky Society of CPAs.
* Maintain a minimum 3.0 GPA in major related courses.

## STUDENT AMBASSADOR ACCOUNTABILITY:

* Student Ambassadors must be able to commit at least **15 hours per semester per academic year** to fulfilling their Ambassador responsibilities on campus.
* Student Ambassadors must connect with their mentor monthly to evaluate progress and discuss how to develop new inroads with the student population.
* Student Ambassadors must participate in Ambassador check-in meeting with KyCPA staff and mentor (in January)
* Student Ambassadors must complete 3 informal reports per semester.
	+ Semester goals at the beginning of the semester
	+ Mid semester progress report
	+ End of semester report
* Student Ambassadors must respond to KyCPA staff and mentor within a timely manner.
* Student Ambassadors must attend a mandatory orientation session, or make arrangements with KyCPA staff if unable to attend.
* Organize and plan at least 1 recruiting event per semester.
	+ Submit planned event request form a minimum of 2 weeks prior to the event
	+ Submit post event form within 1 week of event completion.
* Provide support to accounting clubs on campus.
* Recruit a successor.
* Assist KyCPA staff at campus events.
* Student Ambassadors are responsible for the gift cards used for expenses; if the card is lost or stolen, the student will be responsible for repayment to the KyCPA.

**As KyCPA Student Ambassador you are entitled to the following forms of compensation:**

* Mentor Opportunity
* Letter of recommendation
* Credit for community service hours
* Invitations to KyCPA Spring Awards Banquet and recognition from the podium
* Eligibility to join KyCPA’s Accounting Career Opportunities Committee; this includes an invitation to KyCPA’s annual Leadership Luncheon
* Enhanced points toward your KyCPA scholarship application
* $250 stipend per semester if responsibilities are reasonably completed

I have read this overview and understand what is required of me in this program. I agree to all above terms and if I need further clarification, I will contact KyCPA staff for assistance.

Printed Name

Signature Date